

## Brown Public Library Board of Trustees

### Minutes – 11/19/24

Present: Maryann Beaupre (President, Chair), John Stevens (Treasurer), Dale Kunkel (assistant Treasurer), Tossy Garrett (Secretary taking minutes), Denise MacMartin (MAL), Kelli Sutton-Bosley (MAL), Gail Hall (VP), Sherri Brickey (Director).

**4:30- Meeting Called to Order (Maryann), Agenda review.** No additions to agenda. Maryann noted there will not be a meeting held in December.

**4:31- Previous Minutes (Tossy).** John moved to accept the minutes of the October meeting, Dale seconded; voted & approved.

**4:32- Treasurer's report (John).** Dale and John couldn't get together this month to reconcile the checking account, so there isn't a report. Sherri said that the annual appeal has grossed over \$6900, including a generous check from a local family with children who use the library frequently. This is a great start to the appeal!

**4:35- Librarian's Report (Sherri).** We had 22 new patrons last month and a busy month for visits and interlibrary loans. We also had a lot of volunteer hours, in part due to the Halloween party. We held a poetry reading which will become a monthly event. We also held a "no-stress drawing" event which will also be ongoing. Sherri is working on the annual report for the Dept of Libraries. We are losing one volunteer, but gaining a new one- Cassie Morse. On the youth side, the Halloween party hosted over 70 kids plus their adults, and the Lego robotics club finished their month-long group. Good Beginnings (who host the playgroup across the street) has started using our youth space for a baby meet-up.

#### **4:39- Old Business:**

- 1. Kellianne Tech Plan Survey Results-** Kelli asked what adjustments we had wanted- we looked this up in old minutes and saw that aside from specifying that we would hold the survey every other year, we had just wanted it formatted into a more concise length which Kellianne will do.
- 2. Annual Appeal-** addressed in the Treasurer's Report... the appeal went out in excellent time, thank you Sherri!!!
- 3. Volunteer/Staff Appreciate finalization-** We will have cards for the volunteers along with the gift cards. Gail asked how many we need- Sherri will give a list to John who will purchase the gift cards, and Gail will purchase the actual cards. We decided to hold the event Sunday Dec 8<sup>th</sup> 2-4pm.

**Tossy- cups and cider**

**Denise- apple cake**

**Gail- fruit**

**Kelli- cheese & crackers**

**Dale- snack**

**John- Oreos**

**Sherri- meatballs**

**Maryanne-snack**

- 4. Wifi connection & Community Room Improvements-** the new modem didn't help the connection in the community room, Sherri had trouble connecting at a recent event. We have also not received a bill from RB Tech for the work they did, which was about a month ago. Maryann can't find anyone local to do the floor except someone who charges too much, she will

start asking in a wider range. John reports that the selectboard has asked Jeff to fix various things in the Community Room, which he has not done yet. We have a recent broken window, and need plexiglass put back or replaced (which was taken out several years ago during the repainting). Jeff didn't remember us asking to have it reinstalled, so we need to follow up with him about this as well- John will do this.

#### **5:05- New Business**

- 1. Budget-** is finished. Sherri asked if they could change the lost book replacement money from patrons be moved into their book budget (instead of a separate line item) so they can have the money available to spend on books.
- 2. Biblio Plus Streaming-** Sherri reports that we might be able to get a lower price next fall if we join together with other libraries to purchase. Maybe we could try it and track how many patrons use it so we know whether its worth it for successive years? We will ask the other local libraries like Moretown how it has worked for them.

**5:11- Other business:** We will not have a meeting in December. No other business.

**5:11- Public Comment:** no public present.

**5:11- Executive Session:** none

**5:11** – John moved to adjourn the meeting, Denise seconded; voted & moved. Meeting adjourned.