

**Call to order: 4:35**

**Approval of the Agenda: Adding Labor Day onto the Agenda – put under new business**

**Minutes of the Previous Mtg (May)**

Motion to approve: Dale Second: Denise

All in Favor (Sutton-Bosley abstained)

**Treasurer's Report:**

- Big change came from extending Sherri and Rebecca's time.
- Stock market keeps rising, so we are doing well.
- Took money for payroll (\$6k) this week.
- VOREC charges – we weren't sure if we'd have enough to cover payroll with the VOREC charges, the insurance bill, and the liability insurance all coming at the same time. Additionally, unsure if the town check would come in with enough time for processing (since we just started a new fiscal year). Large envelope in mailbox with VOREC breakdown for submission to the town for reimbursement. Generally, get the town check on Friday if it is the beginning of the month. If not, it waits another week. July is the change of the fiscal year and Laurie Baroffio doesn't pay any bills until after 7/15 to make sure that all the payments are in order. So, we get a check in the middle of July and another check at the end of July.
- Budget wise, we're supposed to take \$20k out to balance the budget and we haven't taken that out yet, so the \$6k is not a problem.
- Weiss Bequest and the CDs are doing well at 4.5%. In 2-3 months, they'll come up for renewal and we will see what their rates are at that time.
- The statement of assets and liabilities as of July 21 and the Statement of Activities through June of 2024 were provided prior to the meeting.
- New budget needs to go to the town by the middle of October. It will need to be approved by the Board prior to submission to the town (though that can be done in October, if need be).
- We did well on the income side because we didn't take anything out of the moot or the building fund. As of 7/31 we had over \$500k in the moot and building fund. We finally got the moot and building fund transitioned after five months.

Motion to approve: Tossi Second: Gail

All in favor

**Librarian's Report:**

- July was the busiest month of the year with patron visits, computer usage, and item checkouts. Tossi inquired if that is usual – we don't have last year's on hand to compare immediately. Credit to the summer reading program and kids coming in with their charts and wanting prizes.
- We still offer curbside pickups and deliveries.
- COVID hit hard around the summer here – we received 500 tests in early spring and we were out by mid-July. We received 25 last week and are almost out.

- Labor Day Raffle is currently going on. We have a record player that a patron donated, a soup a month for three months, a picnic table, a quilt, a basket full of newer books with a gift card to Bear Pond for \$25 (from Mary Denney), another basket with a winter hat, Yankee Candle, and some other items, Barnard's woodpecker, a birthday cake for a special celebration – 8 items all together. We've raised, so far, \$190 – it's been out all month. The record player donor came in to see if people were entering the raffle for it and they were. He came in today. Mary also donated a \$250 gift card to the library to use for purchasing new books from Bear Pond.
- Storytime and Playgroup is out in the treehouse throughout July. They took a special trip to the Fire Station which was well attended – 30 kids and 28 adults. The Lego club has kind of petered out, so it may not come back next summer.
- The Summer Reading program was very busy in July – a suitcase of fun prizes and creemee tokens have been a big hit.
- They did have a cancellation for a program where clowns were scheduled to perform but one of the clowns got sick and they had to cancel so Sherri thinks Rebecca used the money to purchase a button maker.
- She applied for a NASA Grant for Libraries to receive a lego robotics kit – Rebecca found out today she got it – only 7 libraries were picked.

## **Old Business**

### **1. Tech Plan:**

- a. Looking for a different format.
- b. Issues with timeframe for survey – every other year.
- c. Language Learning Software or Document/Photo Editing Software – possible to implement one before end of 2025.
- d. A lot of the issues identified in the survey was awareness – is it possible to start running social media accounts? Could we explore Instagram? Maintaining this is a job and while Tossi is volunteering to add some things onto Instagram when she is here.
  - i. Avoid kid's faces to highlight the great kid's programs.
  - ii. Link an Instagram account to Facebook

### **2. Handicap Accessibility**

- a. Keys provided to lock the community room and unlock it for use. This is all set.

### **3. Grant update**

- a. Have not heard anything – haven't even seen Tom in the Town Office or gotten back on this.
- b. Did we ever get hot water in the kitchen? No – there is a large garbage can in the kitchen that was filled with wet ceiling tiles that fell on the floor. The historical society was selling a glass cabinet and they broke the glass and put it in the trash can. Jim Russo bought us a new trash can and took the old one with all the junk in it away. If we rent and someone uses the dishwasher, this will damage the dishwasher. This was bought on the ARPA funds, and we can't buy a replacement. The air circulator filled with water and exploded which damaged all of the ceiling tiles and they all fell in, so we have to replace them again (3<sup>rd</sup> time since kitchen was redone). Sherri called and they said to call in May every year for service.

### **4. Friends progress**

- a. Gail reached out to Tossi's husband – he said something about it but Tossi is not sure about it. Currently moving into a new house and finishing up work. We have not heard from the Friends to this point.

#### **New Business:**

##### **1. Katherine's Scholarship Results**

- a. Haven't met since, but we did award it to a young lady going to school for Journalism. MaryAnn went to the school and awarded it. We haven't seen if she cashed the check yet. John to check for next meeting.

##### **2. Child Policy for Unattended Children**

- a. Sherri talked to Rebecca about it last week and she said that we didn't need to discuss it. She feels the policy is enough. There was an incident with a couple of kids during Lego club. Should we incorporate this policy in the policy book? The policy presented is pulled from there – but it is not labeled specifically.
- b. Tossi recommends that the line about Library's Internet should be adjusted to the Library in general and then add in Internet to that.
- c. There was an incident last week with three kids (8-9 years old). They started swearing and acting up and Sherri removed them from the library. They have not returned since that day. They were coming quite a bit but this was their first summer without daycare. The two brothers don't normally swear, but they brought along another boy and he started swearing and Sherri curtailed that.

##### **3. Bat Issue**

- a. Another bat in the library, started in the children's area and then moved into a high area and stayed there and slept. Sonya Rhodes stayed with the lights off for over an hour but it didn't leave. Sherri found it the next morning above Rebecca's desk. The night before, Sherri talked to Jeff and Jeff sent a person from the town and used a butterfly net to get him out.
- b. If a bat is in the library, the Department of Library recommends evacuating all patrons to avoid anyone from being bit.
- c. Do we know how they're getting in? The support poles throughout the library allow some space and Sherri thinks they're coming in through the air circulator. When Sherri called the Police Department, they told her that Fish and Wildlife was unavailable. Possible to call the Fish and Wildlife Nuisance Animal Line to have them come take a look and see if they can identify where they have gotten in? Bats get in about once a year.

##### **4. Labor Day**

- a. Sherri emailed Civic Engagement today. She connected him with Gail.
- b. Gail heard from Bailey Anise who is the captain of the women's rugby team but the number she got didn't work.
- c. Gail got ahold of Ed Hockenberry's office to try through there. Sherri advised 2-3 on Friday and 2-3 on Monday.
- d. Sonya signed up to come in and set up the tables on Thursday. There are boxes arranged for the different topics. No more cookbooks – we must have four boxes of cookbooks.

- e. The raffle often makes more than the book sale. We're good for the book sale. Check the times for sign up as we need some more volunteers.
- f. Gail will come and open up. On Sunday morning, Gail can't be there, so Maryann can come in and open up. We can probably get the wrestling team to help out.

**5. Annual Appeal**

- a. This will be coming up very soon.

**Public Comment** – No Public

**Executive Session** – No Need

**Adjourn**

Motion: Dale second: John, so moved.