

Brown Public Library Board of Trustees

Minutes - 1/17/23

Present: Maryann Beaupre (President/Chair), John Stevens (Treasurer), Cyndy Bushey (Vice President), Tossy Garrett (Secretary taking minutes), Gail Hall (MAL), Dale Kunkel (MAL), Kelli Sutton-Bosley (MAL), Sherri Brickey (Director).

5:00- Meeting Called to Order (Maryann), Agenda review. Approval of materials selection policy is added to Other Business.

5:01- Previous Minutes (Tossy). John moved to approve the November and December minutes, Cyndy seconded; voted and approved.

5:02- Treasurer's report (John). Annual appeal is up to just over \$8500, and financials are moving along as expected, except for fluctuations in the stock market. Despite this, we have money available from the Moot Fund to use this year. Cyndy moved to accept November and December's financial reports, Dale seconded; voted and approved.

5:05- Librarian's Report (Sherri)- We were in need of someone to manage the bookstore, but volunteer Elizabeth Thurber's husband will also volunteer the same two days per week as her. He will take over the bookstore, and help upstairs if needed. Kathryn's bookstore plaque is upstairs and came out well, still needs to be hung. Our new website is up and running. Youth programs were quiet in December due to storms and illnesses.

5:13- Old Business:

- **Furniture Committee-** Joe gave a quote of \$1400 for making the rotating bookshelf, that sounds good to everyone and will leave money for purchasing replacement chairs.
- **Fix Downstairs Hall Door-** John tried to change the latch cover from the emergency door, but it didn't fit- he asked Jeff to order a replacement and will follow up on that.
- **Plaque Update-** covered under Librarian's Report
- **Friends Update-** Gail hasn't seen any new signups since November. She deposited about \$500 from about 9 or 10 members before that.
- **Trustee's Report-** It is typed and approved, no one sent it to the town so Maryann will sign it and bring it to the town tonight.
- **Treasurer Laptop Update-** John purchased one and brought it to the meeting for Dale. It is set up with software and ready to use. We talked about whose term is up, two members this year- Dale and Tossy who needs to get signatures.

5:30- New Business

- **Change of Days for Holiday-** Sherri would like to propose that the library stay open on town meeting day, and be closed on Presidents Day instead. No one objected to this idea. Kelli moved to open the Library on Town Meeting Day and close it on Presidents Day, John seconded, voted and approved.
- **Printer/Fax Machine needed-** Sherri mentioned that our combo fax/printer is no longer working properly. We can send faxes but not print received faxes. Cyndy moved that we purchase a printer/fax machine for the library, Tossy seconded; voted and approved. John will find prices for them.

5:35- Other business: Gail brought in copies of the new Materials Selection Policy with the previously approved changes. We reviewed them. Dale moved to accept the new policy, Cyndy seconded. Voted & approved.

Maryann asked if all is well with A+, the cleaning service. Sherri said that when she communicates with him, he is rude- he has also changed his schedule recently, and the floor was wet at the start of a Friday playgroup. She is trying to get the schedule back to a regular plan.

5:39- Public Comment- no public present

5:40- Executive Session: none

5:40- Adjourn: Tossy moved to adjourn the meeting, Gail seconded; voted & moved. Meeting adjourned.