

Brown Public Library Board of Trustees

Minutes – 4/22/25

Present: Maryann Beaupre (President, Chair), Denise MacMartin (Vice Chair), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Dale Kunkel (assistant Treasurer), Sherri Brickey (Director), Gail Hall (MAL). Absent: Kelly Murch (board member, tried to join via Zoom but it wasn't set up).

5:02- Meeting Called to Order (Maryann). Agenda review, we have 3 items to add under New Business- fax machine, cedar trees and election of officers.

5:04- Previous Minutes (Tossy). We amended the March minutes to clarify wording around the community room chairs. Maryann moved to accept the minutes as amended, Dale seconded; voted & approved.

5:09- Treasurer's report (Dale). Everything is up to date. We took some money out of our investment funds to pay for the first computer chairs. The Loatis gave us \$250 from their charitable trust, how wonderful! Sherri mentioned that she and Rebecca would like the 'book replacement income' budget itemization (this comes from patron payments for lost/damaged books) to be categorized under the book budgets line item since that is where they take funds to replace books from. Gail moved to move this line item as requested, Denise seconded; voted & approved.

5:11- Librarian's Report (Sherri). March was a busy month, with many new patrons and usage up for computers and checkouts. The events were also well attended. Rebecca has started the Lego Robotics session with 12 kids, and is starting to plan the summer reading program.

5:18- Old Business:

1. **Plexiglass-** Sherri had already picked up the glass from the yard, the town hasn't installed the plexiglass yet, John will follow up with Jeff.
2. **Shoveling & Mat by door-** We will address this at next month's meeting.
3. **Community Room** – Maryann asked John how its going with the repairs. John reported that Leslie Striebe is planning to put a mural up on the back wall of the Community Room. An electrician will hang the TV on the wall, and someone will replace the needed ceiling tiles- these are slated to start next week.
4. **Garbage Issue Update-** Sherri reported that our cleaner suggested we put a big garbage can & recycling bin in the boiler room, and Ken McCann brought one of each over. This will help a lot keeping everything sanitary, although we may still need to call the town to remind them about timely garbage pickup.

5:25- New Business

1. **Downstairs Chairs-** Dale has ordered 4 'test' chairs to see how they are before investing in more to replace the stacking chairs. Gail asked who would make the decision about whether they are acceptable, and we thought we could do that.
2. **Use of Mason's Donation-** we're still discussing possible uses, will hold until next meeting.
3. **Glue for rug squares-** what kind of glue do we need to affix them? John will stop at Kenyon's and purchase this.
4. **Tables in Community Room.** The large tables are too heavy to move without damaging the floor. The sliding discs that we put under aren't holding up well. John found casters we could put underneath, but they don't lock- he is still looking for locking ones which we want for groups like the quilters.

5. **Staff/Volunteer bathroom floor-** Sherri said that the bathroom had a clog. Delary's came to fix it and found that the issue was tree roots (likely from the tree that we already chopped down). The septic company was called and took care of it, but they had to take up some of the tile from the floor. It was old anyway and needs to be replaced. Who is responsible for this- us or the town? John thinks the town should be responsible for this, we will ask and it is OK if it doesn't get done until the Fall.
6. **Fax Machine-** the Fax/Printer isn't working, Sherri and Dale looked up a new Fax Machine on Staples for about \$170. Patrons do use it about 4-5 times per month. We approved Sherri to order one.
7. **Cedar Trees-** John doesn't like these. They did get trimmed, but there was snow/ice damage which makes them unsightly. John would like to replace them with something else, since the tree trimmers said they couldn't cut them back to a large extent. They suggested cutting them down then putting a small fence around the (air exchange?) block that they are currently screening. Gail brought up that anything that gets put there will have to withstand the same snow/ice coming off the roof. Tossy asked if we need it covered for reasons other than aesthetics, which we don't know- maybe to keep people from climbing or sitting on it. John will have someone come look at it. The gate to the treehouse also needs to be fixed, there was plow damage.
8. **Election of Officers-** the positions President/Chair, Vice chair, Treasurer and Secretary need to be nominated and voted on. Since Kelly isn't here, we discussed that a vote for officer change can happen in the future if she is interested. Tossy moved to approve the current slate of officers for the new term, Dale seconded. Voted & approved.

5:48- Other business:

Gail asked when our May meeting is scheduled- May 20th, 5pm in Community Room. We will add a discussion of the bathroom door lock on the Agenda as well as Rebecca's request.

5:50- Public Comment: no public present.

5:51 – Dale moved to adjourn the meeting, John seconded; voted & moved. Meeting adjourned.