

Brown Public Library Board of Trustees  
Minutes of February 9, 2016

Attendees: Katie Wawrzyniak, Chair; John Stevens, Ruth Ruttenberg, Karen Grace, Richard Brockway, Maryann McGinnis and Sherri Brickey; Director

1. Meeting called to order at 5:00 pm
2. Minutes from the January 12, 2016 meeting were approved by Dick and John seconded; unanimously approved
3. Treasury report presented by John
  - Annual Appeal hit the \$5000 amount
  - Sherri mentioned during the report that we are billed monthly from GMLC for the pilot ILL program
  - Treasury report motion to accept was made by Dick and Karen seconded; unanimously approved
4. Director's report
  - Norwich student, Ibrahim Kisswani, is doing well helping patrons on computers
  - Barbara Hill took leave of absence
  - Sip and Paint is a go and scheduled for March 5<sup>th</sup> from 4-6; pre-registration and payment required by the 26<sup>th</sup>
  - Staff meeting went well
  - In loop for winter carnival as a warming place
  - Talked about the incentive of Assistant Librarian—dedication in work ethic and hours
  - ILL program working well
  - The Board received an email from Sarah and Sherri is following up
5. Friends of the BPL
  - Paid for boom box for Sarah
  - Katie scheduled an organizational meeting for Friends on March 23<sup>rd</sup> from 6-8pm in community room
6. Old Business
  - John spoke with Jeff about possible lead issue and he will contact someone to determine if there is a lead problem and how to handle it
  - Did not get grant to fix roof; there is \$20,000 in town budget to help with roof concerns
  - IT-update—Dick and John met with RB technologies about replacing staff and patron computers. Staff computer set up will cost about \$5100 which includes an update to the switch and five year warranty. Refurbished computers will cost about \$480 per computer with a one year warranty.
  - Ruth accepted the proposal for RB Technologies to replace staff computers @\$5100; Karen seconded; unanimously approved.

7. New business

- Thank you cards for Trustees who are stepping down and Barbara who is on leave
- Fundraising ideas-contact O'Maddies to see if they would be willing to donate percentage of sales for a day to the library. Advertise for folks to come out and support the library on a day specified—Bites for Books idea
- Volunteer recognition-April; the Sunday during National Library Week. Karen brought up the idea to ask local businesses to donate gift certificates and we give them to staff and volunteers of the library. Approx. amount would be \$10 and the board can ask local businesses. This would replace recognition event.
- Discussed a wine and cheese night the Friday of Labor Day weekend where patrons who purchase a ticket are invited to pre-book sale and some adult refreshments.

Meeting adjourned at 5:55pm

**Next meeting scheduled for March 8th 5:00 PM in the Community Room**

Respectfully Submitted,

Maryann McGinnis