

Brown Public Library Board of Trustees

Minutes of April 9, 2016

Attendees: Katie Wawrzyniak, John Stevens, Karen Grace, Maryann McGinnis, Cynthia Bushey, Maryann Beaupre, Sherri Brickey; Director

Meeting called to order at 9:20

Motion to accept minutes from March 8, 2016 meeting was made, seconded and accepted; unanimously approved.

Treasury Report presented by John Stevens

- RB Technology will install Windows 10.
- \$2,000 bill to RBT for services rendered is to be paid.
- IRS form 990 was prepared and submitted by Carolyn Stevens.
- Motion made, seconded (McGinnis, Wawrzyniak) and accepted; unanimously approved.

Discussed giving Carolyn Stevens a gift certificate in appreciation for her work on taxes for the library.

Motion made, seconded (Wawrzyniak, Grace) and approved to present Carolyn with a \$100 gift certificate to be purchased by Karen Grace for Carolyn's tax service.

Directors report:

- Dried flower wreath workshop was a success.
- ILL Pilot program continues to be successful
- B. Hill leave of absence will be checked by Sherri and clear expectations upon returning will be conveyed.
- Sarah's report was found to be an easy and clear read. There was discussion of programming by Sarah. Sherri will continue the discussion with her.

Friends of the BPL

- They have held their first meeting, organized themselves, started a membership drive, and are exploring fund raisers.
- Jean Bright is developing a Logo and bookmark for the organization.
- The President will be invited to a future trustee meeting.

Old Business:

- Jeff is still working on roof proposals
- Painting the front entrance and windows will be done. The highway department will remove paint chips on a weekly basis.

New Business:

- Out of town borrowers fee was set at \$25.00
- Sherri will explore sharing ILL expenses and services with Ainsworth and Roxbury libraries.
- Sherri will explore another Sip n Paint fundraiser.
- Meeting schedule: Every other month, 2 hours, 3rd Tuesday. June 21, August 16, October 18, and January 22. In January the schedule will be revisited and new dates set.
- Committee assignments were updated.

Motion made, seconded, (John Stevens, Katie Wawrzyniak) and approved to adjourn at 10:45; unanimously approved.

Respectfully Submitted,

Cynthia Bushey