

Brown Public Library Board of Trustees

Minutes - 5/25/21

Present: Maryann Beaupre (President/Chair), Cyndy Bushey (Vice President), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Dale Kunkel (MAL), Gail Hall (MAL), Kellianne Sutton-Bosley (MAL), Sherri Brickey (Director).

5:09- Meeting called to order by Maryann.

5:09- Approval of Agenda: approved with no additions.

5:10- Approval of Previous Minutes. No discussion or questions. John moved to accept the April minutes, Dale seconded; voted & approved.

5:10- Treasurer's report. We are doing well financially. Our endowments are also rising right now. Sherri asked about where the computer grant was listed- it got filed under corporate contributions . Dale moved to accept the Treasurer's Report, Cyndy seconded; voted and moved.

5:11- Librarian's Report. The library opened again in April for patron visits by appointment, and continues to do curbside pickup also. The annual appeal is still receiving checks, and is over \$11,000! We received our permanent elevator/platform lift permits for this year. John has installed a kick plate on the front door to keep it from getting damaged.

5:15- Old Business

1. Rebecca's Class: Rebecca reported that the class was great, she enjoyed learning and growing during this time. The class focused on early literacy and community outreach, focusing on 0-24 months. She learned that we do several things well... she has also learned new ideas. She has started holding a baby storytime session at the Falls Fields and will hold more in the future. She is also hoping to implement more intentional updating of our board book collection this year, and would like to implement community outreach by reaching out to daycares... she could visit on site occasionally or do a RIF-style program in daycares.

2. Where we are with vaccine and a possible opening: Sherri isn't planning on doing a full re-opening until July due to scheduled employee vacations and the need to increase volunteer hours. Kathryn is currently training a new volunteer, and Sherri is hoping to find 2-3 more volunteers to fill in the needed shifts.

4. Sealing Gazebo & new furnace updates: John reports that Dennis Donahue has been selected to seal the gazebo, although we don't have a date yet. The new furnace- Jeff Shultz will talk with Gillespies to arrange it- they will replace one furnace for about \$12k, which is a town expense, not a library expense.

5. Update from furniture committee: Sherri went to Ethan Allen online, their tables are pretty expensive, \$1500. She also looked at a library/school furniture company (American-made) which was \$800-900 for a table, and wooden chairs for \$172. Kelli wondered if we could put out a call to the community for individual builders who might want the work. Sherri will let us know the dimensions of the tables and # of chairs we need (8-10). Budget for each table would be around \$1k. Tossy will ask Joe Zuaro to stop in, to give us a ballpark figure.

6. Blinds for windows: Gail reported that the library has received 51.5% of votes from the energy audit survey. The energy committee is asking the library to create a subcommittee to meet with them to determine the goals of the energy analysis and any budget the library is able to contribute. The library will become an example of the steps any business or person in the community can take for their own audit. We can pay for an audit on our own (not through the energy committee), but it would not come with any of the other community benefits. Kelli thinks we should go with the energy committee for library PR within the community. The audit

(\$250-500) does have to get paid for by some combination of grants, fundraising and library funds. Tossy and John will be part of the conversation with the energy committee.

7. Changing from Trans-Video to New Webpage: Rebecca and Sherri will meet with George Silowash June 7th, and will have an update after that.

5:50 New Business:

Labor Day booksale- Tossy moved that we do hold the sale this year, Kelliann seconded; voted and moved.

Due to members having other commitments, we needed to end on time instead of making it all the way through the agenda. The remaining items will be taken up next month.

6:04- Public Comment: no public present

6:04- Executive Session: not needed.

6:05 - Kelliann moved to adjourn, Dale seconded. Voted and moved, meeting adjourned.