

Brown Public Library Board of Trustees

Minutes - 9/21/21

Present: Maryann Beaupre (President/Chair), Cyndy Bushey (Vice President), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Dale Kunkel (MAL), Gail Hall (MAL), Kellianne Sutton-Bosley (MAL), Sherri Brickey (Director).

4:12- Meeting called to order by Maryann.

4:12- Approval of Agenda: Sarah Wolfe will be coming next month, we will remove her from this agenda. Agenda approved.

4:13- Approval of Previous Minutes. No changes to minutes from August. John moved to approve August minutes, Dale seconded; voted & approved.

4:13- Treasurer's report. Things are going fine financially. There was a leak in the kitchen, drainage from the circulator room upstairs was clogged and it made a mess in the kitchen. It is now cleaned up but ceiling tiles will need to be replaced. Work is continuing on the furnaces, although they are not finished yet. The proposal to the town for next year's budget is due at the end of October, John has copies for the board to review. Rebecca asked for a slightly higher amount for the summer reading program and for the children's book budget, which sounds good. Benefit costs are going up this year. We will look the numbers over and discuss further at the October meeting. Dale moved to accept the treasurer's report, Cyndy seconded; voted & approved.

4:25- Librarian's Report. In addition to the printed report, Sherri added the checkout items for August- 1803 total checkouts. There are still a few curbside pickups and deliveries. Sherri is waiting on the ARPA grant she applied for in July. We also had a COVID Recovery: Rural Connectivity grant and purchased 6 new computer monitors and privacy screens for the patron computers. Storytimes are happening outside in the treehouse, and the baby storytimes have been discontinued due to low attendance and cooler weather. The middle-grade book group over the summer was well attended. The summer reading celebration wrapped up successfully with the pool party.

4:31- Old Business

1. Update from Furniture Committee: We still have not met. We will make time asap.

2. Website: Kellianne will ask her department about setting this up as a student project. Sherri and Rebecca would take care of future changes/updates with some training.

3. Labor Day Book Sale: We made about \$1900 between the sale and raffle. Kathryn got rid of the old books & boxes, and Gail used some books for a different sale also. The Norwich students were really helpful, and enjoyed the leftover bake sale goods also. We don't need as many raffle items or baked goods next year- we'll keep both the raffle and bake sale goods with the board members instead of asking for other donations. Gail asked what we should do about the Friends of the Library. There is someone new to town who is interested in the group, Gail will contact him and describe the responsibilities to see if he would be interested in leading.

4: Library Lights: Nothing has happened with those, its been a month since Sherri contacted Trent. She'll follow up with him. It is pretty dark in the front of the library without them.

4:43- New Business: nothing to report

4:44- Other Business. The front door granite needs adjusting so the door doesn't stick. **Maryann** will talk with her neighbor about this. Sherri hasn't heard back from VT Associates about filling the open position. We could search and fill the position ourselves if need be.

4:49- Public Comment: no public present

4:49: No Executive session

4:50 – Cyndy moved to adjourn, Kellianne seconded; voted and moved, meeting adjourned.