

Brown Public Library Board of Trustees

Minutes - 5/21/19

Present: Maryann Beaupre [President/Chair], John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Larry Garland (MAL), Gail Hall (MAL), Kelli Sutton-Bosley (MAL) Sherri Brickey [Director].
Absent: Cyndy Bushey (Vice President)

5:00- Meeting called to order by Maryann.

5:01- Approval of April minutes. John moved to approve the April minutes, Larry seconded: voted & approved.

5:02- Treasurer's report. We again spent more last month than we took in. We had higher federal withholding and 1st quarter state taxes due last month which accounted for this. We did have unexpected donations and the town's payment for June, so we had money to cover expenses. We again have not heard back from the Lance Foundation yet for the RIF refund, Britta will be sending a certified letter. Otherwise finances are as planned, with most items under budget. Tossy moved to accept the Treasurer's report, Gail seconded: voted and approved.

5:08- Librarian's Report. It was a busy month in the library's circulation and computer use, and we had 93 volunteer hours for April. We received a surprise FB 'birthday fundraiser' donation from a patron. Sherri has completed her last class and received her librarian certification. Congratulations! The website hasn't progressed, the volunteer helper backed out after meeting with Sherri. Kelli knows some people in the IT field who might be interested in volunteering- she will inquire about this. The youth department was also busy in April with special events and storytimes. Britta is currently prepping for summer reading program.

5:19- Old Business:

1. **Webpage update:** see librarian's report.
2. **Status of New Appeal:** have received \$110 so far.
3. **Pigeons:** John has put some bricks and dish detergent solution into the ledges to help deter the pigeons- the combination seems to be working well, he will continue with this project soon.

5:23- New Business:

1. **Childrens' chair replacement:** the old wooden chairs are breaking, Britta has found steel chairs online that would work well for a good price, and would like 4 of them to replace the old chairs. This would come out of the Weiss fund. We approved Britta to purchase these.
2. **Hiring Committee Report:** we received resumes from several applicants, we will discuss in executive session.
3. **Other Business-** Tossy has received the Annual Calendar from Katie and will email it to the board.

5:35- Public Comment: no public present

5:35- Executive Session: Larry moved to enter executive session to discuss the applicants for Youth Librarian, John seconded: voted & moved.

5:49- Tossy moved to leave executive session, John seconded: voted & moved. No action needed, the hiring committee will meet to finalize interview questions.

5:55- Tossy moved to adjourn the meeting, Kelli seconded, voted & moved.