

Minutes of June 21, 2016

Attendees Present: Karen Grace, Katie Wawrzyniak, Cynthia Bushey, John Stevens, Dick Brockway, Maryann Beaupre', and Sherri Brickey; Director

Meeting called to order at 5:03 pm

Motion to accept minutes from April 9, 2016 meeting was made, seconded and accepted; unanimously approved.

Treasurer's Report presented by John Stevens

- Computer over budget discussion: computers are not a special cost they are operational but we did not predict over budget.
- Postal costs with Green Mountain Delivery has not shown too much of a savings as of yet - hope it will soon.

Director's Report:

- Friends of Library purchased new outdoor sign
- Spring Raffle did well
- Sherri will offer another Sip & Paint in Sept. or Oct.
- Check into Times Argus going to 4 days, can patrons use our password to read paper on our computers for the Mon. - Wed. issues.

Youth Librarian did a presentation about VELI - STEM Program.

- The hours she is working are not enough, requested more flexibility with hours. The Board stated that it is not the Board's responsibility to handle the hours; this is to be worked out with the director.
- Sarah was complimented on the amount and quality of her work.

Old Business:

- Only one bid was received for the roof work at the front of the building so we decided to reopen the process for a new bid. The leaks on the addition are not covered by this bid so the town needs to get someone to get it fixed. This is not a new issue and has been going on for a while. Dick and John will speak with the selectmen about this.

New Business:

- Committee assignments are as written.
- Finish reviewing Trustees Manual.
 1. Policy Making. Work on a policy book so we have them all together - reviewed by Katie
 2. Money Matters - reviewed by John
 3. Fundraising - reviewed by Katie
 4. Personnel Issues - reviewed by John
- First on new agenda start with Job Descriptions

Meeting Adjourned by unanimous approval at 7:05 pm

Respectfully Submitted,

Maryann Beaupre'