

Brown Public Library Board of Trustees

Minutes - 1/21/20

Present: Maryann Beaupre [President/Chair], Cyndy Bushey (Vice President), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Gail Hall (MAL), Larry Garland (MAL), Kelli Anne Sutton-Bosley (MAL). Absent: Sherri Brickey [Director]

5:02- Meeting called to order by Maryann.

5:03- Approval of Agenda we added one item to discuss under new business. Agenda approved.

5:06- Approval of Previous minutes. John moved to approve November minutes with no changes, Gail seconded; voted & approved.

5:07- Treasurer's report. We are 6 months into our fiscal year and are mostly keeping to our budget. The exception is part-time wages, which we have reduced from last year due to hour cuts for two employees but are slightly over budget. Gail asked about the status of the annual appeal, John stated we have received just over \$5850 total, and it cost \$1600 to print and mail. John mentioned that we are able to take out \$47000 from the Moot fund this year, due to stock market increases. In past years we have taken \$15000, but may need to take more than that to cover the part-time wages. The board agrees that we should only take out what we need. The grounds will need some attention, the front steps are deteriorating and lead paint removal/remediation was not finished... the town has about \$16000 in building funds set aside for the historical society and library buildings, so we will find bids and present those to the town when we need the work done. Tossy moved to accept the Treasurer's report, Cyndy seconded; voted & approved.

5:08- Librarian's Report. Sherri is not present, we reviewed two months of director's reports. Sherri and we all are pleased with the usage numbers as they continue to increase, with December being the busier month out of the two.

5:16- Old Business:

1. **New website update:** Kelli Anne has found two cadets who work with the Girls Who Code program and are helping to design the transfer of information from our current site to the new site. The new site will likely have multiple pages to keep the look less cluttered and make the information easier to navigate.
2. **Final on Bag Sale at Bookstore:** the bookstore sale over the two weekends of the Cabot Sock sale made almost \$450! Tossy wondered if one weekend was busier, for future planning- we aren't sure.
3. **Member Appreciation Event (added to agenda):** Should we host a paint & sip (non-alcoholic) type event? A different activity? Pallet painting? When in February should we do it? After some discussion, we landed on the weekend of Feb 23rd- we will double-check on the calendar, book the date, and plan activity and refreshments ASAP. We will check in via email about the activity, Tossy will initiate the conversation.

5:33- New Business:

1. **Fundraising committee:** the committee needs to meet in order to plan fundraising ideas for this year, so we can implement them. Kelli Anne, Cyndy, Tossy, and Gail are on the committee. We will meet next Monday the 27th at noon at the library.

2. **Finding a new board member:** we discussed options, there may not be enough time to get someone on the ballot, but we could have a write-in campaign and they could get approved by the selectboard. Dale Kunkel's name was floated as a possibility, John will be in touch to ask if he is interested.
3. **Other business:** Gail asked about when Britta is leaving- its at the end of January.

5:48- Public Comment: no public present

5:50 - Tossy moved to adjourn the meeting, Kelli Anne seconded; voted & moved. Meeting adjourned.