

**Brown Public Library Board of Trustees
Meeting Minutes for December 21, 2021
4:00 pm**

Attending: Maryann Beaupre, John Stevens, Dale Kunkle, Gail Hall, (Tossy Garrett)

Agenda Item	Action	Presiding	Time
Call to Order		Maryann B.	4:05
Approval of Agenda		Maryann B.	4:06
Minutes of Previous Mtg	Dale moved to approve Minutes as presented. John seconded --approved by group		4:08

Treasurer's Report **4:10**

- **BPL received \$9100 grant to replace 4 office computers**
- **Received Lance Foundation grant of \$200**
- **2022-23 Annual Budget has been presented to Selectboard for approval**
- **All bills are paid**

Dale moved for approval; Gail seconded—approved by group

Librarian Report **4:15**

- **BPL was closed for three days in November**
- **Curbside service offered**
- **Working on Annua Report for Dept of Libraries—due in December**
- **Heating problem has been resolved; motor was replaced.**

Old Business

- 1. Furniture Committee—tabled until next meeting** **4:30**
- 2. Library Lights**
 - **Green Mountain Electric representative consulted**
 - **Current internal workings of fixtures will be replaced by LED lights**
 - **Lights will retain present globes and outward appearance**
 - **Cost of bulbs = \$2800**
 - **Cost for electrician service = \$2000**
 - **BPL received Vt Efficiency incentive funding...\$1600**
 - **Remaining cost will be covered from BPL Building Fund**
- 3. Plexiglass**
 - **Agreed to have plexiglass installed on all windows.**
 - **Cost estimate - \$6000**
 - **Efficiency VT will be contacted to estimate fuel cost savings**
 - **Window caulking—still need to find contractor to do that job.**
- 4. Door Fix**
 - **Royal Group (Rutland) is searching for hinges to do the repair.**
- 5. Appeal Letter**
 - **Many helpers have been working to prepare envelopes. Have about 200 yet to do.**
- 6. Friends of BPL**
 - **The 2020 tax has been filed. 2021 will be completed in January.**

New Business

4:45

1. Mask Mandate

- **Agreed to leave this decision to Sherri's discretion.**
- **At Selectboard meeting over 40 citizens voiced concerns. SB agreed to have no mask mandate for Northfield.**

2. Annual Meeting Report---due by January 14

3. Tech Plan—tabled until next meeting

4. Hiring

- **Agreed to seek additional part-time employee for 10-15 hours/week at minimum wage**

Adjourn Dale moved; John seconded--approved

4:53