

## Minutes

### Brown Public Library Board of Trustees

8/21/18

Present: Maryann Beaupre [President/Chair], Larry Garland (MAL), Tossy Garrett [Secretary taking minutes], Katie Wawrzyniak (VP), Gail Hall (MAL), Cyndy Bushey (MAL) Absent: John Stevens (Treasurer), Sherri Brickey [Director]

5:04- Meeting called to order by Maryann. There were no questions or comments about the agenda.

5:05- Approval of July Minutes- Gail asked for clarification on two items since she wasn't present at the last meeting, but didn't recommend changes. Katie motioned to accept the July minutes, Cyndy seconded- voted and moved.

5:07- Treasurer's Report- John wasn't present. We discussed the Promise Community's project- it will be as they originally presented, not the modified shape we had requested- but no there were no questions about the Treasurer's report. Katie motioned to accept the Treasurer's report, Gail seconded- voted and moved.

5:10- Librarian's Report- Sherri was not present, we read her report and the month was busy and went smoothly. There were no questions.

5:14- Old Business:

1. Bylaws Update- Tossy typed through section 4, and aside from a few clarifications and questions all seemed good. Tossy will add the appropriate details about the statute for replacing Trustees and email to the Board before next month so we can approve up to Section 5 at the September meeting.
2. Basement Water Situation- the cement people were in and working loudly for a few days last week, we will keep tabs on whether the project is done and working.
3. Outside Painting Update (and pigeon issue)- Painter still has not returned to finish the job or replace the spikes. Larry got a bid from Shawn Mable for putting a wire pigeon barricade that would cost between \$900-\$1200. A national nuisance wildlife organization advised Larry that a barricade would be more effective than spikes. Tossy moved to hire Shawn Mable to build the barricade as written in his estimate, paying materials upfront and paying time as needed. Katie seconded- voted and moved.
4. Labor Day Fundraising- Kathryn has done a lot of work in preparation and advertising for this event, but in the future whether she spends time on this event should be up to Sherri because the book sale is a Board event and she may not want staff hours used... or perhaps it should become a Board-supported Library event. We will want to talk further with Sherri about this.

5:50- New Business:

1. 5-year plan- The committee (Katie, Larry and Tossy with input from John) has made some suggestions, will put them together for proposal of new plan at September meeting.

2. Granite Steps- no one has talked to Kenny about this yet... should we talk directly with Trent Tucker instead to see if we can forge a direct relationship when emergency maintenance comes up? Katie will call him about the granite sill at the door and painting the bathroom (which hasn't been done since the hole was patched a year ago).
3. Promise Community update- we will be getting a square structure and giving them \$5000.
4. Auto shutdown/logoff between patrons- there have been complaints about people not logging off of their emails and other sensitive programs, so the next patron is seeing personal information. Katie thinks we have that software in place, it must not be working. We will call RB Tech so they can get it working (or install it if necessary).
5. Other business- Kathryn has offered to head up the book sale, but it isn't our decision to use paid hours. We will check with Sherri about this.

6:02 Public Comment- no public present

6:03 No Executive Session needed

6:04- Maryann motioned to adjourn the meeting, Katie seconded- voted and moved.