

Minutes from Brown Public Library Board of Trustees- 3/20/18.

Present: Maryann Beaupre (chair), Katie Wawrzyniak (Vice Chair), Cyndy Bushey, Gail Hall, Larry Garland, Tossy Garrett (keeping minutes) and Sherri Brickey (library director). Absent are John Stevens (treasurer).

5:00 Meeting called to order by Maryann.

5:00 Approval of agenda- moved by Katie, seconded by Cyndy, voted & approved.

5:01 Introduction of new Trustees – Welcome to Gail Hall and Larry Garland!

5:02 Election of Officers- Motion made by Katie to nominate a slate of officers, Cyndy seconded- Maryann Beaupre for president, John Stevens for treasurer, Katie Wawrzyniak for vice president, Tossy Garrett for secretary- voted & approved.

5:03 Approval of February minutes- moved by Katie, seconded by Gail- voted & approved.

5:05 Treasurer's report- John not present, report reviewed by all attending. We decided to wait until John is here next meeting to approve this report in case there are specific questions. Overview of financials discussed for new Trustees.

5:20 Librarian's report- Sherri hosted a director's meeting in February, there were 7 directors from various libraries. She will attend one at another library next quarter. The shoveling and plowing done by the town has been better- Sherri now has the foreman's cell number and texting him has been helpful. We have our new copier set up as the primary printer for the patron computers. Kathryn is doing a good job with the bookstore; her decorations, coupons, etc have been increasing revenue. Our VT Associates volunteer, Roman, has been doing well and is "job ready" according to his recent review so will be leaving the library in August. The youth program is also doing well. Britta attended a summer reading program workshop in preparation for this summer's program. There is a spare heater in storage that will be moved into the bookstore by Lynn Doney, and he is also planning to finish the bathroom repairs when able.

5:25 Old Business-

1. Volunteer appreciation event- Katie has an idea- Chris Motyka has volunteered to do a "house plant rehab" event- how to repot, thin, etc. Date set for April 15th (Sunday) 1-3pm. Also discussed were getting the new members in the committees- Maryann will send an email to all trustees to sign up for committees.
2. Brewery/Coffeeshop Fundraiser event- May 3rd (Thursday) Good Measure Brewery and Carrier Roasters have agreed to do an event at both locations to donate 5% of their daily sales to the library. Katie will produce flyers to advertise the event, as well as info about the library to have in the locations that day. Thanks for setting that up, Katie!
3. Plan for reworking Bylaws- we previously read the Bylaws in preparation for this meeting. We all mentioned our thoughts/concerns/questions on the current Bylaws, and decided to form a committee comprised of Gail, Larry, Maryann and Tossy. Any other Trustee with input should talk to a committee member before next month and we will set the first meeting. The Five Year Plan expires this year, so we will need to look at that soon as well.
4. Basement Water Issue- leave discussion until next month since John isn't here.

5. Federal Labor Law Posting- John put this info into binders for staff to read and sign, and also a large wall poster available for the public.

5:55 New Business-

1. Copy Machine- covered during director's report
2. Trustee's training- Sherri found two trainings, in Brooks Public Library in Brattleboro April 28th and at Easley Public Library in Middlebury April 30th should any trustees wish to attend.
3. Update on Sherri's classes for library certification- VT State Libraries has hired a new education coordinator, and have made other changes including online webinars, making it easier to get credits. There is an application for the certification, and her previous credits will carry over. Kathryn and Britta are also applying for the program, which requires 150 credits within 5 years. No recertification is needed, but they encourage continuing education. Sherri is going into year 3 and will hopefully be able to earn the full credits in five years since the State had pulled back on this program for a couple years.
4. Other business- Maryann McGuinness sent a thank you note for our parting gift.

6:05- Public comment- no public present

6:06- Tossy moved to adjourn, Katie seconded- voted and moved.