

Brown Public Library Board of Trustees Minutes
June 20, 2017

Members Present: Karen Grace, Chair; John Stevens, Treasurer; Maryann McGinnis, Secretary; Maryann Beaupre; Tossy Garrett and Sherri Brickey, Director
Members Absent: Katie Wawrzyniak, Vice Chair and Cynthia Bushey

1. Meeting called to order at 4:36 PM.
2. Motion to accept Minutes from the May 16, 2017 meeting made by Maryann B. and Tossy seconded; unanimously approved.
3. Treasurer's Report-
 - Motion to accept treasurer's report with the amended Annual Appeal numbers (\$10,238 instead of \$10,088) made by Maryann M. and seconded by Maryann B.; unanimously approved.
4. Director's Report-
 - We had 96 volunteer hours in May.
 - Patron visits increased this month due to the NES and NMHS student art show.
 - The Crochet club met twice this month.
 - Hosted a weekday morning Collage Workshop with instructor Joan Davidson. Seven people attended and the fee of \$10 per person was paid to Joan. A week night Collage workshop is scheduled for June. Right now, we have 10 people signed up.
 - Story times are well attended and Hannah Morvan is very popular with our youngsters.
 - Director and Youth Librarian made a furniture proposal for two mobile common chairs with arm tablets and a couch for the back corner of library. This will provide a space that is more comfortable for our youth and adults when studying, reading or using laptops. It is suggested that the adult and youth programming go 50/50 on cost which is \$1315.62.
 - John made the motion to have the Youth Librarian desk and book shelves paid by the Weiss bequest and the couch and arm chairs be paid by the Moot (Wellesley) fund. Tossy seconded and it was unanimously approved.
 - Sherri will research pricing of plaques for the Weiss family.
 - Sherri now uses the VCIC Online Criminal Record Requests for background checks. We receive this service at no charge because we are a Vulnerable Population Entity.
5. Old Business
 - Stone Benches---layout for the outside benches was presented. We will ask Friends to purchase a rose bush. Tossy will look into the pruning of fruit trees.
 - Made some minor changes to Community Room Application
 - Added that the room is available to Northfield residents. There is also a refundable \$25 deposit to all who rent the room.
 - Tossy will look into verbiage about being respectful to all when using/renting room.
 - Kathryn was asked to help check room cleanliness between usage on Saturday and Sundays when needed.

6. New Business

- Conflict of interest resolved.
- Staff and Board concerned about snow removal from sidewalk and steps during the winter months. Maryann B. spoke with Jeff Schulz who directed her to Trent Tucker. Building is last on list after sidewalks and parking areas. Will invite Select Board Members to our next meeting to discuss snow removal.
- John to follow up about exterior lead paint concern.
- Review of Policies---Motion made by John to accept as submitted the Copyright Policy and seconded by Tossy. Unanimously approved.
 - a. Karen will look at what the State has on Harassment and Discrimination policies.
 - b. Review and vote on Fundraising, Computer and Internet, Safety regulations at next meeting. Karen will send these out with next agenda, etc.

Meeting adjourned at 5:54, motion made by Tossy and Maryann B. seconded.

Next meeting Tuesday July 18, 2017 at 4:30 PM in the Community Room.

Respectfully submitted,

Maryann McGinnis