

2/20/18

Present: M McGuinnis [outgoing secretary], J Stevens [treasurer], M Beaupre [chair], C Bushey [MAL], T Garrett [MAL taking minutes], S Brickey [Director]

5:00- meeting called to order

Approval of agenda- J Stevens moved, M McGuinnis seconded- so moved.

Approval of January minutes- J Stevens moved, C Bushey seconded- so moved.

5:05- Treasurer's report-

Library will pay for copier out of working funds, about \$3K, or partly out of Moot fund if necessary. We ended the year almost \$8K ahead of projected, in part due to a few generous donations and in part due to coming in ahead of fundraising projections. The recent stock market dip affected our investments almost \$10K, is coming back up but not there yet. Sherri now has Amazon Prime, so we have free shipping for books from that source.

Approval of Treasurer's Report- C Bushey moved, M McGuinness seconded- so moved.

5:15 Director's report-

Sherri has completed and sent the annual report info to the VT Dept. of Libraries. Kathryn's Valentine's basket promo for the bookstore only made about \$14, but she is trying out new things to get people to the store. Sherri has the liquor license renewed. She has started advertising the library in the World, which is free and every other week. There is an author talk scheduled for Thursday. Britta, the youth librarian, had a quiet January- she rescheduled one Saturday event and had 2 other successful Sat. events. Storytime attendance was down at the beginning of the month, but is rising again. She also attended a workshop for planning the summer reading program. Sherri has contacted the newspaper Seven Days, and they will start delivering the paper to the library.

5:20 Old Business-

1. Date for the Volunteer appreciation event is set for Sunday April 15th.
2. Fundraising- Katie W & Mary Anne M talked to Scott at Good Measure Brewery about a "brews for books" night, and he seems enthusiastic about the idea, although we still need to work out details. Mary Anne M has researched a bit for a palette party idea but hasn't found anyone yet to head up the artistic side. Also thinking about terrarium planting.
3. Annual appeal is up to \$7703.
4. Bylaws- the board will all take a copy home and read/revise by next month, and we will have further conversation about changes at the March meeting.
5. Basement water situation- John has a quote from Northeastern Basement Systems, about \$5K. He will research other bids as well.
6. Federal Label Law Posting- John ordered a poster within the last month and Sherri got a call from them about the order, when they said the price was ~\$252. They gave John a different price when he ordered it, ~\$21. We are required to post this information but will research other, less expensive, ways of getting this info posted.

Other old business- Maryann B wanted clarification on the library closing policy when school is closed. Sherri wants to open at noon on those days, and this is what we had decided at the previous meeting. The town had not shoveled by noon of the last school snowday, but did come after Sherri called. They had also plowed the snow up, blocking our handicap access door. We need to let the town manager know about this and also our noon opening policy. Maryann B will talk to Jeff (town manager) and Trent (road foreman) about this and see if we can get the grounds cleared reliably and legally with respect to the handicap access.

Heat in bookstore- we need to have a decent space heater and seal the windows with plastic. Sherri recommended waiting on this, as Spring is coming and it isn't so cold with the warmer weather. We can have the air system company take a look at it when they come in the Spring to check our system, and take action to deal with this for next winter. John will also look at the adjacent room (the seasonal book room is always warm, so keeping the door open with a gate is an option) and think about other options.

5:45- New Business

Copy machine- we have the new machine, but it isn't hooked up yet- will happen this week when the service people come in. It will be both printer and copier, so will be hooked up to the computers as well. This should be a cost savings for printing.

No Public for Comment

5:55- Executive Session to discuss personnel. T Garrett moved, J Stevens seconded. 6:03- left Executive Session. The draft of our Personal Leave and Holiday Policy has been reviewed. Will be retyped and presented for approval at next meeting.

6:05- Meeting adjourned. M McGuinness moved, T Garrett seconded- so moved.