

Minutes

Brown Public Library Board of Trustees

9/18/18

Present: Maryann Beaupre [President/Chair], Larry Garland (MAL), Tossy Garrett (Secretary taking minutes), Gail Hall (MAL), Cyndy Bushey (MAL), John Stevens (Treasurer), Sherri Brickey [Director]
Absent: Katie Wawrzyniak (VP)

5:01- Meeting called to order by Maryann. There were no questions or comments about the agenda.

5:05- Approval of August Minutes. There were no questions or corrections. John moved to accept them, Larry seconded- so moved.

5:09- Treasurer's report. Other than a clarification, there were no questions or corrections. Tossy moved to accept, Cyndy seconded, so moved. We then looked at the proposed draft for the 2019-20 budget- Britta's youth budget is up (it was overspent last year because of replacing unreturned books). Sherri had a question about education & travel reimbursement- will the \$500 be enough to cover Sherri, Kathryn, and Britta's expenses since they will all be taking courses this year? After some discussion, we decided to increase meeting & registration budget to \$700 to cover 3 people (and keep the travel reimbursement the same). A few more clarifications were asked, but all else looked good.

5:15- Librarian's Report. August was a very busy month, both for volunteer hours and book donations. We were able to pull a lot of those donations for the library's collection. The room in the basement seems to be dry now after the work was done. Sherri was in touch with Jeff Shultz- the broken dishwasher should have been picked up but hasn't been; hopefully it will be soon. Her question about how to repair/maintain the granite steps didn't get a response from Jeff. The painter still hasn't finished his job or returned the pigeon spikes. John will check with Jeff to see if we can get a phone number to call and check in with him about his timeline. Sherri is working on getting Narcan training for staff/volunteers in case of an overdose in the library. Britta wrapped up her summer reading program successfully and hosted a Lego Build Challenge.

5:26- Old Business:

1. Bylaws Update- changes look good, Tossy will add a link to the VT statute in the online version. We'll wait to approve until it is revised entirely.
2. Outside Painting Update (and pigeon issue)- The contractor (Sean Mable) will be here Sunday to put up the wire barrier. He asked for the \$200 check for the materials, John will cut that check to be picked up here at the library this week.
3. Labor Day Fundraising- Maryann wondered if we should still donate 10% of total Book Sale revenue to the Labor Day Committee- Cyndy moved to do that, Larry seconded- so moved.
4. Book Sale at Winter Carnival- Kathryn proposed the idea of having a smaller sale during winter carnival- we decided to keep the event contained to the book store, in conjunction with Britta's event upstairs. Larry suggested that next year we should ask for more Cadet volunteers for setup/breakdown. Sherri thought we should also set up the raffle upstairs the month before the sale so it has more visibility and opportunity for the community to purchase tickets.

5. Compensation for extra Book Sale work- we would like to give a bonus to Kathryn for all the work she did on the sale. Instead of a bonus every year for additional work, we discussed the option of moving the organization of the sale to Kathryn's work hours; Sherri was open to the idea and we will discuss details of this soon. John moved to give Kathryn a \$100 bonus, Tossy seconded- so moved.

5:57- New Business:

1. 5-year plan- Gail moved to accept as revised, Cyndy seconded- so moved.
2. Granite Steps- we discussed this under Librarian's Report.
3. Promise Community update- they will be starting to build in October, to be completed by December.
4. Computer work- all 7 patron computers were having popups that the computers would restart, which would interrupt their computer usage. This happened for 3 weeks. Sherri contacted RB Tech, who worked 4-5 hours and temporarily disabled Deep Freeze (content filter) in order to update and reboot the computers.
5. Other business- Kathryn had requested to sell certain books that may have value on Ebay, and gave us a list. This will require a Paypal account, and we need to discuss the logistics of this- we will revisit next month.

6:04- Public Comment- no public present.

6:05- No Executive Session needed.

6:05 Larry moved to adjourn the meeting, Cyndy seconded- moved and adjourned.