

Brown Public Library Board of Trustees Minutes
October 18, 2016

Attendees: Karen Grace; Chair, Katie Wawrzyniak; Vice Chair, John Stevens, Richard Brockway, Maryann McGinnis, Maryann Beaupre, and Sherri Brickey; Director

1. Meeting called to order at 5:00 pm.
2. Minutes from the August 16, 2016 meeting - motion to accept made by Katie and Dick seconded; unanimously approved.
3. Director's Report
 - We have some new volunteers.
 - Colin Bright, as concerned parent, went before the Select Board about roof concerns.
 - Purchased a small rug for the youth area. This is a high traffic area and the rug is stained.
 - Sherri went to NMHS open house and signed up five youth for library cards. Next year she will set up at the elementary school.
 - Sip and Paint on the 15th was a successful fundraiser for the library.
 - Went into Executive Session at 5:10 to discuss personnel issue. Out of executive session at 5:20. No motion made during executive session.
 - Board recommended that Karen follow up with Dave Maxwell about alcohol at library functions.
4. Treasurer's report-motion to accept made by Dick; seconded by Katie; unanimously approved.
 - Sonia Rhodes is eligible to become library assistant.
5. Old Business
 - Bid for roof area over youth section went out; to be replaced by December 1st.
 - Karen would like to meet with Dave Maxwell and Jeff Schulz to talk about roof financials.
 - Youth Volunteer Request for Space
 - Concerned about having space where youth are unsupervised.
 - Possibility of using Weiss bequeath to revive youth area.
 - Board will research and discuss changes to adult area of library.
 - Sherri will meet with Sarah and research turning back area of library into a youth volunteer area.
 - Katie and John will talk with contacts at Norwich library for ideas and possible items to be used.
 - Youth volunteer area to be discussed at next meeting.
6. New Business
 - Budget Proposal
 - Asking town for an increase this year, the first in five years.
 - Accept budget with proposed revisions to add \$250 to staff training and \$250 to travel reimbursements since we have recently adopted a policy for staff

training. Motion made by Dick and seconded by Katie; unanimously approved.

- Annual Appeal Letter-Katie and Dick will redraft letter to be sent out using full list of residents.
- Weiss bequeath-Sherri will have Sarah create a proposal for its use.
 - Board agreed not to use donation all at once.
 - Will not be used just for reading material; want to use it on something substantial in the youth area that will last for many years with a plaque honoring the Weiss family.
- Volunteer Recognition luncheon scheduled for Sunday November 20th 1-3PM; Board to provide food.
- Clean up basement Saturday December 3rd; 9-11am. Karen will bring lattes.

Went back into Executive Session to discuss potential personnel issue at 6:45 - no motions made during executive session.

Halloween party scheduled for Sunday October 30th from 1-2:30 pm. Session ended at 6:55.

Meeting adjourned at 7:04; Katie motioned and Maryann B seconded.

Next meeting December 6, 2016 at 5pm in the Community Room.

Respectfully submitted,

Maryann McGinnis