

Brown Public Library Board of Trustees Minutes  
May 16, 2017

Members Present: Karen Grace, Chair; Katie Wawrzyniak, Vice Chair; John Stevens, Treasurer; Maryann McGinnis, Secretary; Maryann Beaupre; Cynthia Bushey; Tossy Garrett and Sherri Brickey, Director; also present Youth Librarian, Britta Eberle

1. Meeting called to order at 4:35 pm.
2. Motion to accept Minutes from the April 18, 2017 meeting made by John and Maryann B. seconded; unanimously approved.
3. Treasurer's Report-
  - Annual Appeal donations still coming in.
  - Operating budget is being used to pay for the youth librarian's desk; the Weiss Bequest will be deducted later for this.
  - Switching the budget numbers for photocopies and printer copies. Corrected numbers should read: photocopy budget is \$260 and printer copies is \$600.
  - Motion to accept treasurer's report made by Katie; Maryann B. seconded; unanimously approved.
4. Director's Report-
  - Very busy month for April; 21 new patrons.
  - Two Norwich students volunteered at the library to get their community service hours in before graduation.
  - Sherri and Britta will meet next fall with Nicole DiDomenico, from Norwich University, to discuss library needs regarding the use of volunteers.
  - The library hosted Sunday April 9<sup>th</sup>, a Palestine/Israeli discussion at the request of a patron. Approximately five people attended; weather was beautiful and may have contributed to the low attendance.
  - We have a new staff member who is paid by VT Associates. He will be evaluated at the sixth month mark.
  - Poetry Reading held on April 23<sup>rd</sup> was well attended. Local Residents Jeanne Weston Cook and Jane Bryant, read from their collections.
  - Crochet club met twice this month.

Youth Librarian

- Saturday youth events are going well.
- Kids Cooking Class was very popular and hosted by Chef Todd from Cornerstone Burger Co. Chef Todd is open to coming again. We are looking to hold a preteen/teen cooking class in the future.
- Flower Pot activity held on May 6<sup>th</sup>; flowers donated by Trombly's Greenhouse and Fernandez Hardware donated the topsoil.
- Britta is preparing for the Summer Reading Program.
- RIF scheduled for May at the Elementary School and during a story time. Book give a way scheduled for homeschool families as well.
- Britta met with her parent group and they have suggested that the space in the back of the youth area should be furnished by both youth and adult budgets considering both age groups use this area.
- Britta will meet with Bruce Donahue to discuss iPad options.

- New book shelves for seasonal books and new books are on display now.
- Britta made a proposal for funding for Special Youth Events and motion was made by Katie to approve this request in the amount of \$300 for 2017-2018. Seconded by Maryann B. Unanimously approved.

5. Old Business

- Stone Benches---Fred Nadon will be working on the concrete benches (for cost of materials) and Maryann B and Tossy will work together to place the four concrete benches near the library building. Would like to incorporate the memorial rose bush in the bench area as well.
- Made some minor changes to Community Room Application
  - Sherri will research cleaning fees for this room and will continue to discuss at our next meeting, potentially approaching the town manager to suggest changes to current policy.

6. New Business

- Discussed the possibility of our committee groups meeting before our monthly meetings or when the need arises.
- Created an ad hoc Policy committee group of Karen, Cyndi, Maryann B and Sherri to review, create and make changes to policies.

Motion made by Katie and seconded by Karen to go into Executive Session at 5:35 to discuss personnel matters. Came out of session at 5:40; motion made by Katie and seconded by Karen. Katie made the motion to give Sherri a one-time merit bonus in recognition of her performance this year. Seconded by Tossy. Unanimously approved.

Meeting adjourned at 5:41.

Next meeting Tuesday June 19, 2017 at 5:00 PM in the community room.

Respectfully submitted,

Maryann McGinnis