

Brown Public Library Board of Trustees

Minutes - 3/15/22

Present: Maryann Beaupre [President/Chair], Cyndy Bushey (Vice President), John Stevens (Treasurer), Tossy Garrett (Secretary taking minutes), Gail Hall (MAL), Dale Kunkel (MAL) Kelli Sutton-Bosley (MAL) Sherri Brickey [Director]

5:05- Meeting Called to Order. Agenda needed a couple changes (to new business- Kathryn & energy audit).

5:06- Previous Minutes. Dale moved to approve December minutes, Cyndy seconded- voted & approved.

5:07- Treasurer's report. Not much change from last month. We owe \$4k to Kathryn's estate due to unpaid time off- John has drawn money from Moot fund for this and other expenses. Also \$7k from building fund to cover expenses for the new lights. Dale moved to accept report, Gail seconded; voted & approved.

5:09- Librarian Report- we continue to add new patrons, and have been busy both for books and computer use. The youth storytimes and playgroups have started but are still getting off the ground due to weather cancellations. Rebecca has some youth programs coming up and also state training for Summer reading program.

5:11- Old Business:

- **Furniture-** Sherri placed the order but was notified that she would be responsible for unloading so she cancelled the order. She will check at a local furniture store to see if they can special order what we want.
- **Lights-** Electricians have been here the past couple days. Some of the lights have stopped working- it might be the ballasts, which are due to be replaced. The electrician will come in to check on this soon. One light needs to be rewired (access through crawl space), which will also happen soon.
- **Tech Plan-** the Tech committee still hasn't been able to meet, will try this month.
- **Door Fix-** Hinges are ordered, should be coming in the mail.
- **Update on Hiring-** Sherri has talked to a current volunteer about filling Kathryn's hours. Sherri will look into whether we are required to post the job.
- **Fix Downstairs Hall Door-** Town manager still hasn't responded about getting it fixed. John will follow up with him again.
- **Overdue Fines-** most of the local libraries on Sherri's list serve are no longer charging overdue fines, but they are doing more monitoring. We discussed how to monitor and deal with people who sit on books even after calls or when books have a hold. A small fine may not change that situation, perhaps we charge the cost of the book after a period of time (a month?) Cyndy mentioned that an advance (3 day) warning of the books becoming due is an important part of the process so people have a reminder to bring them back before they are do.

5:43- New Business

- **Kathryn-** We are thinking about a plaque for the bookstore memorial dedication. Tossy knows of a laser engraving place in Barre, and will bring example photos and info next month. Sherri talked about Kathryn's interest in continuing education, and suggested providing a scholarship each year in her name. We discussed this, and thought that focusing the scholarship about

writing in some form would be a good idea. Bill Wick has agreed to lead her memorial service, John has made arrangements with the cremation service and is also looking into cemetery plots and markers. The total should be about \$4k, which will come from what the library owes her estate. Tossy will put a call out to the community for memories, to compile along with the photos Gail is putting together for a board at the memorial. Cyndy is working on the obituary, but needs more information. We set April 23rd for her memorial, in the community room, which will give time to plan.

- **Questions on energy audit-** what questions do we have for Sarah? Will the plexiglass and caulking for windows have a rebate? She would like to come at 5, and be outdoors or remote.

6:05- Other business: none

6:06- Cyndy moved to adjourn the meeting, Tossy seconded; voted & moved. Meeting adjourned.