

Brown Public Library
Board of Trustees
Minutes October 14, 2014

Present: Mark Combs, Julie Goodrich, Karen Grace, Pamela Murphy, Kate Reilly-Fitzpatrick, John Stevens, Katie Wawrzyniak.

1. Call to order – Katie called the meeting to order at 5:00.
2. The minutes of the September 9th meeting were approved by Karen and seconded by Kate. Unanimously approved.
3. Treasurer’s Report – John reviewed the report. The Library received a generous donation bequeathed by Doris and Ken Kidd, which is greatly appreciated. Julie moved acceptance of the report, seconded by Mark. All approved with John abstaining.
4. Library Director’s Report – The report was presented by Pamela. A grant for 10,000 Legos was received. Sarah met with the Northfield Elementary Librarian about collaborating on some projects.
5. Friends of BPL Report – Friends have responded to Sarah’s request for a donation with \$500 to be allotted toward snacks for the morning story time during the school year. Friends will pay the bills directly.
6. Old business –
Update on roof and building and grounds-
 - Contract has been issued to Dewolfe Engineering for the roof.
 - It is of the opinion that the idea to replace the windows would be inefficient as it would take many years to recover the costs.
 - Sealant will be applied to the steps.
 - John indicated to the select board that the library is willing to offer some financial assistance for the building repairs. The board discussed using some of the non-Moot funds for building improvements versus a fundraising campaign. The discussion was tabled for further consideration.

IT Projects-

- Mark has quotes on photo copier; own vs. lease. Agenda item for the next meeting.
- Floyd is looking for another used laptop.
- Router project is scheduled to be completed.
- Mark attended the E State Conference with Chrome boxes being a highlight.
- Mark suggested starting a blog with information on these boxes.

7. New business –

- The Standards Report will be completed upon receipt of John’s report.
- Katie shared the draft Annual Appeal letter and asked the board to review and send her edits. A final letter will be available for signing at the November meeting. Northfield Savings Bank has offered to print the letter. The Appeal Letter will not include the survey.

At 6:10 a motion was made by Kate and seconded by Julie to move to executive session for purposes of discussing personnel matters. A motion was made by Mark to accept the recommendation from the personnel committee to release Pamela of her duties with 30 days pay. Seconded by Kate. Unanimously approved.

Returned from executive session and meeting adjourned at 6:55.

Next meeting is scheduled for November 18th at 5:00 in the Community Room.

Respectfully submitted,
Julie Goodrich