

## **Brown Public Library Board of Trustees**

### **Minutes of October 13, 2015**

Attendees: Katie Wawrzyniak, John Stevens, Ruth Ruttenberg, Karen Grace, Maryann McGinnis, Richard Brockway, Kate Reilly-FitzPatrick and Sherri Brickey Director

1. Meeting called to order at 5:01.
2. Ruth made a motion to approve the Minutes from the September 8, 2015 meeting and Maryann seconded, unanimously approved.
3. Treasury report
  - Mountain View Security has submitted a bill for \$2700 for the security cameras.
  - The Lance Fund has not yet sent a check for the RIF program. Sarah has called, sent letters and emails. The board suggested that she send another certified letter.
  - Treasury report motion to accept was made by Karen and Richard seconded, unanimously approved.
4. Librarians' Report
  - The library had 20 new patrons this past month.
  - Sherri is looking into the possibility of the library hosting a Sip and Paint event given that the laws regarding liquor licenses have changed.
  - Center Point Large Print Books has given the library six new books at no charge.
  - Sherri reported that the September Staff and Volunteer meeting went well. They discussed the fundraising policy, safety policy and shelving guidelines.
  - Due to recent heavy rains, there has been lots of water in the back room downstairs. Water has also leaked into the library where the seam meets the old and new section.
  - Patrons have been enjoying the apples from the library's tree and Pat Nelson made applesauce and shared it with the children attending story hour.
  - Sarah's story hours at the weekly Farmer's Markets have been going well and have been well attended.
  - Sherri requested headphones for patron usage while they are on the public access computers. They are \$8.36 each and she would like 6 pairs. She will put a barcode on each one so they can be checked out, used while patrons are on the computers and then returned by patrons. She will make sure that they are wiped down after each use.
  - Sherri reported that the plaque for the bird house has arrived.

- A patron called the library to discuss concerns about the peeling paint around the front door. She has concerns that it is lead paint. John will discuss with the town.
  - A+ custodian left the vacuum behind the front desk and reported that it isn't working. John and/or Richard will take a look at it.
  - Sherri reported that on the 12<sup>th</sup> – a day that school was closed- a teen-aged female patron vandalized the restroom and stole a couple of library books. The board feels that this needs to be reported to the police. The board greatly appreciates the efforts of Sonya Rhodes, who cleaned up the restroom after the vandalism.
  - Sherri looked into setting up an account on Amazon to sell collectible books; however there is a \$40 per month fee. She will instead look into the possibility of selling them on Ebay.
5. Friends of the Brown Public Library- nothing to report at this time
  6. Old Business
    - John reported that a grant has been submitted for \$36,000 for the roof work.
  7. New Business
    - Ruth made a motion to approve the 15/16 budget, seconded by Kate and unanimously approved.
    - John discussed the library's flooring needs. John requested bids from three different companies and feels very confident about the bid from Morrison Clark of \$26,000. They put in the current carpet and are familiar with the layout and building. Ruth moved to approve the replacement of the carpet, Karen seconded, unanimously approved.
    - Sherri will complete the Department of Library's Standard Report.
    - Kathryn has volunteered to work on Halloween. The board feels that she should be paid for this and should have a volunteer to help her. The Friends of the Brown Public Library will purchase the candy that Kathryn and the volunteer will hand out.
  8. Meeting adjourned at 6:00

**Next meeting is scheduled for November 10<sup>th</sup> at 5:00 P.M. in the Community Room**

Respectfully Submitted,

Kate Reilly-FitzPatrick

Secretary