

Brown Public Library  
Board of Trustees  
Minutes August 12, 2014

Present: Mark Combs, Julie Goodrich, Karen Grace, Pamela Murphy, Ruth Ruttenberg, John Stevens, Katie Wawrzyniak. Absent –Kate Reilly-Fitzpatrick. Guests: Frank Plumley and Floyd Stewart.

1. Call to order – Katie called the meeting to order at 5:00.
2. The minutes of the July 8 meeting were approved by Mark and seconded by Karen. Unanimously approved.
3. Treasurer's Report – John reviewed the proposed budget. Level funding from the town over last year's budget. Proposed budget moved by Julie, seconded by Karen and unanimously approved. The Treasurer's report was presented and reviewed by John. Mark moved acceptance of the report, seconded by Julie. All approved with John abstaining.
4. Library Director's Report – The report was presented by Pamela. John will meet with the select board tonight to reviewing building items. Discussion followed regarding photo copier replacement. Mark will get a quote from other companies. John will contact Canon and clarify the quote. John and Mark will report back in September.
5. Friends of BPL Report – Nothing to report.
6. Old business –
  - Roof – John has drafted RFP
  - IT Consultant – Floyd spoke in support of RB Technologies. Mark moved approval of adopting RB Technologies as BPL's new partner. Other – John will check on the second keyboard. Henry returned the computer
7. New business –
  - Katie reviewed plans for the Northfield Labor Day Book Sale and circulated a sign- up sheet for volunteers.
  - PLEASE NOTE – The November meeting has been moved to November 18<sup>th</sup> due to the holiday.
  - Katie will work with Sara to compose an article for the Northfield News reporting on the great results with the summer program.

Frank shared that a local man contacted him to donate 2,000 volumes. Frank referred him to the NU Library. Frank also wanted to thank the Board for the thoughtfulness in placing his donated bird house on display at the library. He also offered special thanks to the gentleman, Michael, who constructed it and the artist, Debbie Collins who brought it to life.

Motion was made by Karen and seconded by Ruth to go into executive session to discuss staff salaries and personnel matters. Unanimously approved at 5:45.

Returned from executive session and meeting adjourned at 6:30.

Respectfully submitted,  
Julie Goodrich