

Brown Public Library

Board of Trustees

Minutes of March 10, 2015

Present: Katie Wawrzyniak, Chair, Karen Grace, Ruth Ruttenberg, John Stevens, Marianne McGinnis, Kate Reilly-FitzPatrick

1. Call to order- Katie called the meeting to order at 5:00.
2. Ruth moved to approve Marianne to position of Board of Trustees, seconded by John, unanimously approved.
Ruth moved to nominate the following officers: Katie as Chair, Karen as Vice Chair, John as Treasurer, and Kate as Secretary which was seconded by John, unanimously approved.
3. The minutes of the February 10, 2015 meeting were approved pending a few minor amendments from Ruth. John moved approval and was seconded by Karen, unanimously approved.
4. Treasurer's Report- John reviewed the report. Karen moved approval of the report, seconded by Ruth, unanimously approved.
5. Friends of BPL Report- John reported that the friends provided \$430 to purchase new tables for the newly reorganized children's section. Ruth suggested that we thank the Friends- Katie will do this.
6. Librarian's Report- Presented by Sherri. Sherri reported that she was approached by a past volunteer who is interested in volunteering again and will do so beginning next Thursday. Sherri also spoke with Jeremiah from the VT Dept. of Libraries regarding sending mass emails to library patrons to inform them of upcoming events. Jeremiah said that this is okay as long as a blind cc is used. Sherri also reported that she emailed Trans-Video regarding the low-hanging microphones in the community room. Sherri is reviewing the Safety Plan that she received from Karen and will have comments for next month's meeting. RB Tech has been working on the patron computers and has installed Deep Freeze and also completed many updates. The tech from RB reported that there will most likely be an annual fee for the Deep Freeze updates. Sherri has signed up for three courses through the VT Dept. of Libraries as well as one webinar. Karen asked about Fine Free Fridays and Sherri reported that as it is only the second week- she does not yet have any figures. Sherri plans to mail Fine Free Friday flyers to patrons who have very high late fees and overdue books. Sherri also reported that a Therapy Dog will be coming to the library on Friday. Ruth suggested that Sherri's monthly report be sent along as one report with Sarah's.
7. **Old Business-**
 - Open House- The Open House is scheduled for Thursday, March 12 from 5-7 p.m. The trustees will provide the refreshments.
 - Update on the roof and building and grounds- John reported that Jeff has requested a bid from E F Wall for an estimate. The roof has not needed to be shoveled thus far.
 - Fundraising Committee Plan- Ruth moved to approve the plan and John seconded, unanimously approved. Sherri also suggested a fundraiser where patrons could purchase a large bookmark- write their name on it and then it would be posted in the library. Ruth also suggested looking into GoodSearch.com as a possible fundraiser.

- Volunteer Recognition Event- We discussed the possibility of having someone lead a chair yoga class during the event.

8. New Business-

- Library Budget for FY2015-16- Ruth moved to approve and Karen seconded, unanimously approved.
- Out-of-Town Borrowers Fee- Karen moved to change the fee from \$24 to \$25. Katie seconded and it was unanimously approved.
- Art Show- The Art Show will be May 27th through June 6th.

Meeting adjourned at 6:13.

Next meeting is scheduled for April 14th at 5:00 in the Community Room.

Respectfully Submitted,

Kate Reilly-FitzPatrick