

Brown Public Library
Board of Trustees
Minutes February 10, 2015

Present: Katie Wawrzyniak, Chair, Julie Goodrich, Karen Grace, Kate Reilly-FitzPatrick, Ruth Ruttenberg and John Stevens. Absent-Mark Combs

1. Call to order – Katie called the meeting to order at 5:08.
2. The minutes of the January 13, 2015 meeting were moved to be approved by Ruth and seconded by Karen; unanimously approved.
3. Treasurer’s Report– John reviewed the report. Karen moved approval of the report, seconded by Kate; unanimously approved.
4. Librarian’s Report – Presented by Sherri. Ed Dawes will resume book covering. The patron computers are automatically restarting at random times. RB Technologies has been contacted. Sherri will follow-up. New keys were issued to each Trustee with BPL Key Receipts signed accordingly. Karen will send the Safety Policy draft to Sherri for review and comment. Sherri will bring it to the next meeting. Sherri will determine if a mass email to patrons is permissible. She will report back to the Board.
5. Friends of BPL Report – John reported Friends received a \$50 donation.
6. Old business –
 - Update on the roof – John had nothing new to report.
 - RB Technologies has been contacted to work on router issue.
7. New business –
 - A vote to approve Trustee to Fill Mark’s vacant seat will take place after the March town meeting of which Mark’s term will end.
 - A motion was made by John to approve the Copyright Policy as presented, seconded by Kate; unanimously approved.
 - Discussion followed regarding fundraising ideas. An open house to meet Sherri is scheduled for March 12 from 5-7. The Trustees will provide snacks.
 - Volunteer Recognition Event is planned for Sunday, April 12.
 - The Board agreed to a ‘Fine Free Friday March’.
 - Sherri and Sara will discuss the lap top, projector and speakers for movies. The Ashgate grant was not approved.

At 6:00 John made a motion to go into executive session for the purpose of a personnel matter, seconded by Karen; unanimously approved. The board approved a motion to approve Sherrri’s employment contract plus mileage and expenses associated with certification classes. Unanimously approved, with Julie abstaining. John moved to come out of executive session, seconded by Karen; unanimously approved.

Meeting adjourned at 6:40.

Next meeting is scheduled for March 10th at 5:00 in the Community Room.

Respectfully submitted,
Julie Goodrich