

**Brown Public Library Board of Trustees  
Meeting Agenda for April 18, 2017**

<u>Agenda Item</u>	<u>Action</u>	<u>Presiding</u>	<u>Time</u>
<b>Call to Order</b>		Karen	5:00
<b>Election of Officers</b>	VOTE	Karen	5:01
<b>Minutes of August mtg.</b>	VOTE	Maryann M	5:03
<b>Treasurer's Reports</b>	VOTE	John	5:05
<b>Librarian Report</b>		Sherri	5:10
	<ul style="list-style-type: none"> <li>• Re-cycling, procedures manual, reporting building issues, 20 hrs/wk person or hiring additional staff; poetry reading, lists of series, progress on certification</li> </ul>		
<b>Old Business</b>			5:25
	<ul style="list-style-type: none"> <li>• Discuss Office Environs re: furniture and decide about tables</li> <li>• Discuss stone benches and decide about funding and placement</li> <li>• Update on basement clean-up and plan to complete</li> <li>• Discuss plan to finish reviewing policies, manual, etc.</li> </ul>		
<b>New Business</b>			5:40
	<ul style="list-style-type: none"> <li>• Discuss Committee Assignments and Responsibilities for 2017-18</li> <li>• Approve Library Budget for FY2017-18 as approved at town meeting</li> </ul>		
Continue review of policies, as time permits			
	<ul style="list-style-type: none"> <li>• Finish reviewing Trustee's Manual</li> <li>• Review Job Descriptions</li> <li>• Review Technology Plan</li> <li>• Review Safety Regulations</li> <li>• Review Staff Dev. and Training Policy</li> <li>• Review Fundraising Plan</li> <li>• Review Library Copyright and Computer and Internet Policies</li> <li>• Review the Statement of Purpose (and rename)</li> </ul>		
<b>Executive Session</b>			6:45
<b>Adjourn</b>		Karen	7:00