

**Brown Public Library Board of Trustees
Meeting Agenda for August 16, 2016**

<u>Agenda Item</u>	<u>Action</u>	<u>Presiding</u>	<u>Time</u>
Call to Order		Karen	5:00
Minutes of March mtg.	VOTE	Maryann B	5:01
Identify secretary for this meeting			
Treasurer's Reports	VOTE	John	5:03
Youth volunteers -request for space			5:10
Librarian Reports		Sherri	5:20
Old Business			5:35
<ul style="list-style-type: none"> • Update and plan of action on roof issue, and building & grounds needs 			
New Business			5:45
<ul style="list-style-type: none"> • Plan for Labor Day Book Sale • Discuss allowing Dems to put table on lawn • Discuss and approve budget proposal for next year 			
		John	
Continue review of policies, etc			6:00
<ul style="list-style-type: none"> • Finish reviewing Trustee's Manual • Review Job Descriptions • Review Technology Plan • Review Safety Regulations • Review Staff Dev. and Training Policy • Review Fundraising Plan • Review Library Copyright and Computer and Internet Policies • Review the Statement of Purpose (and rename) 			
• Adjourn		Karen	7:00
Next Meeting Assignments (from annual calendar):			
<ul style="list-style-type: none"> • Department of Library's Standards Report • Review Annual Appeal letter and mailing list 			